## Small Vessel Emergency Response Plan

**Vessel Name:**

**Vessel Operator Name:**

**Total Fuel/Oil Capacity:**

**Vessel Official/State Registration Number:**

**Person in Charge:**

<table>
<thead>
<tr>
<th>Vessel Operator Address and Telephone Number:</th>
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<table>
<thead>
<tr>
<th>Person in Charge Contact Number:</th>
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## Spill Discovery

- Identify the source of the spill
- Assess the safety hazards
- Ensure safety of crew & vessel
- Make prompt agency notifications

## What to Report

- Name of reporting party
- Vessel name
- Name of person in charge (PIC)
- PIC telephone & address
- Vessel operator telephone & address
- Spill source
- Date & time spill occurred
- Cause of spill
- Location of spill
- Location of vessel
- Type of product spilled
- Amount of product spilled
- Condition of vessel

## Notify

- Texas General Land Office
- National Response Center (USCG)
- Person In Charge (PIC)
- Vessel Operator
- Oil Spill Cleanup Contractor
- Salvage Contractor
- Local Authorities for Safety Issues

### 1. Shutdown The Transfer

### 2. Secure The Source

### 3. Prevent Additional Spillage

### 4. Contain & Clean

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**Oil Spills into Coastal Waters Must Immediately Be Reported to the General Land Office & the Coast Guard**

Texas General Land Office

800.832.8224

National Response Center

800.424.8802