



A publication of the Coastal Coordination Council pursuant to
National Oceanic and Atmospheric Administration Award No.
NA11NOS4190107.

PROGRESS REPORT



Tabbs Bay Project

GLO Contract Number: 12-150-000-4841

December 2012

Task 1: Solicit project plans and specifications from a consulting firm through competitive RFP process.

Task Started:

- Staff has determined that City will provide plans and specifications in house instead of hiring a consultant. The savings will free up budgeted funds from Task 1 to be utilized in Task 4 allowing for additional piling to be removed.
- Parks and Recreation Staff and the City's Purchasing Manager along with GLO employees Sean Hilbe, Melissa Porter, Tony Williams and William Grimes participated in a conference call on January 11, 2012 and discussed the Bastrop Bayou project and how it related to our project.
- Based on the information provided by GLO staff during the conference call, staff has determined not to hire a consultant to assist with the plans and specification and a possible corps of engineers permit.
- No expenses for this task was incurred for this task as of today, December 10, 2012.

Task 2: Work with the US Army Corps of Engineers, Port of Houston Authority, et al. to obtain necessary Permits and Environmental Assessments.

Task Started:

- We have learned that the project will require no permits including:
 - The Port of Houston Authority
 - The US Army Corps of Engineers
 - The General Land Office
- Parks and Recreation Staff contacted Kimberly McLaughlin, Chief, Evaluation Section, United States Army Corps of Engineers, Galveston District to discuss the possible need to apply for a Nationwide 22 permit. Ms. McLaughlin advised us to proceed with the project since we will not be impacting any wetland vegetation no permit will be required.
- E-mails from the Port of Houston and the US Army Corps of Engineers, Galveston District were forwarded to Sean Hilbe documenting that no permits would be needed for this project on June 27, 2012.

- Staff responded on July 9, 2012, to a request from Laurie Rounds, NOAA Project Officer, asking for a description of the resource(s) potentially affected, the nature and scope of the possible effects, and information explaining why the City believes an Environmental Assessment (EA) or an Environmental Impact Statement (EIS) should not be required.
- No expenses for this task have been incurred as of today, December 10, 2012.

Task 3: Manage bid process for contractor to remove pilings from Tabbs Bay through competitive process.

Task Started:

- Staff worked with the City of Baytown's Purchasing Department to develop plans and specification and bid documents in preparation for the competitive bidding process.
- Staff completed mapping and photographing pilings to provide as much information as possible to possible companies that may be interested in bidding on the project.
- The Purchasing Department completed the draft bid document and it was submitted to the CMP for review in June. Parks and Recreation staff received comments from the CMP and implemented those comments in the bid documents.
- The City of Baytown Purchasing Department, Legal Department and our insurance person have completed revisions on the bid documents. The document was forwarded in the August monthly report for CMP approval. The City of Baytown was notified on August 22, 2012 by Sean Hilbe that the revised bid documents were approved and the City was free to proceed with the complete bidding process.
- City staff and the City's Purchasing Department released the bid documents to the public and in late August.
- Important dates include:
 - The City e-mailed bid package to six companies that were interested in bidding on this project.
 - The City of Baytown advertisement the bid information in the local newspaper, *The Baytown Sun*, on Thursday, August 30, 2012 and Thursday, September 6, 2012.
 - A Mandatory Pre-Bid Meeting was held on Tuesday, September 11, 2012 at 2:00 P.M. at the Municipal Service Center (Public Works building) 2123 Market Street, Baytown, Texas 77520.
 - Five companies attended the mandatory Pre-Bid Meeting.
 - Three companies turned in sealed bids for the project. The three bids were opened at 2 P.M., Tuesday, September 18, 2012 at the Municipal Service Center 2123 Market Street, Baytown, Texas 77520.
 - The bid from Crawley Shoreline Construction was selected based on the number of piles that will be removed for the available dollars of \$135,000. Crawley's bid will allow for 300 piles to be removed.

- A copy of the bid tabulation was attached to the October Monthly Report.
 - A construction contract was awarded to Crawley Shoreline Construction at the September 27, 2012 City Council meeting.
 - Crawley Shoreline Construction completed the contract documents and provided the needed insurance documents. A copy of the signed contract was forwarded to the CMP office on October 16th.
 - Staff issued the Notice to Proceed (NTP) to Crawley Shoreline Construction on October 16th. A copy of the NTP is attached to the e-mail forwarding this to the CMP.
 - Crawley Shoreline Construction had 42 days to complete the project once they started.
- No expenses for Task 3 have been incurred as of today, December 10, 2012.

Task 4: Remove and properly dispose of approximately 250 pilings from Tabbs Bay.

Task Started

- Crawley mobilized and started the project on Wednesday, October 17th.
- Crawley completed the project and removed 312 derelict pilings from Tabbs Bay on Wednesday, October 24th. This included 12 additional pilings at no additional charge.
- The City of Baytown paid Crawley Shoreline Construction in full (\$135,000.00) on November 2nd for a job well done.
- The City of Baytown forwarded the first and final reimbursement request to the GLO-CMP on November 9, 2012 requesting the CMP grant reimbursement of \$81,000.
- The City of Baytown also provided the close out documents to the GLO-CMP on November 9, 2012.
- As of today, December 10, 2012, the City of Baytown incurred an expense of \$135,000 for Task 4.
- The City received payment of \$81,000 from the General Land Office the week of December 3, 2012.
- This is the final progress report for this completed and very successful project.
- The City of Baytown Parks and Recreation Department wishes to thank the staff of the Coastal Coordination Council for their assistance with this project.

Double Click on budget tables to activate Excel

Photos before removal activities.

















Lee College
NEXT RIGHT





Photos during removal activities.









CRAWLEY'S SHCRELINE 281-383-3665



KOBELCO

CRAWLEY'S SHORELINE 281-283-3665











CRAWLEY'S SHORELINE 201-283-3665

























CRAWLEY'S SHORELINE 281-323-3665

KOBELCO







CRAWLEY'S SHORELINE 201-383-3665

















CIN-89-8



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CRAWLEY'S SHORELINE 201-283-3665



Photos after removal activities.





















