Texas General Land Office
Commissioner Dawn Buckingham, M.D.
1700 North Congress Avenue
Austin, Texas 78711-2873

GLO USE ONLY
STATE LEASE
MF-_____

APPLICATION FOR **STATE RIGHT OF WAY LEASE**

COUNTY _____

LESSEE _____

ADDRESS _____
[Lessee name and address must be written as they will appear on the Lease]

TOTAL GROSS ACRES IN PROPOSED LEASE_____

TOTAL NET ACRES IN PROPOSED LEASE_____

NAMES OF ALL STATE ROADS BEING LEASED: _____

FULL DESCRIPTION [Abstract, Block, Township, Section]: _____

_____

Do you control all minerals or leasehold adjacent to the roadway? Yes ☐ No ☐

If no, what percentage of minerals or leasehold adjacent to the roadway do you control? ___ __

Is the Roadway on Relinquishment Act Lands? Yes ☐ No ☐

HIGHEST ADJACENT LEASE ROYALTY RATE _____

HIGHEST ADJACENT LEASE SHUT-IN ROYALTY $ _____
[Note: Minimum of $1200/well]

TERM [General Land Office will determine the Term based on the remaining term of adjacent leases] _____

HIGHEST ADJACENT BONUS PER ACRE PAID $ _____

TOTAL CONSIDERATION PAYABLE TO: **COMMISSIONER OF TEXAS GENERAL LAND OFFICE**
[Please provide a separate check for each of these payments]
BONUS: $_____Sales Fee [1.5% of Bonus paid] $ _____
Processing Fee $ 500.00

Second page of Application is a Checklist of all items that must be furnished before a State Road Lease will be prepared.

For State Use:

Clear Form

Revised 7/2017

Contact: Susan Draughn, Susan.Draughn@glo.texas.gov, 512.463.6521

Texas General Land Office
Commissioner Dawn Buckingham, M.D.
1700 North Congress Avenue
Austin, Texas 78711-2873

CHECKLIST FOR **STATE RIGHT OF WAY LEASE**

☐ Cover Letter
- RE: the tract to be leased.
- Provide any additional details regarding the lease application.
- Contact information for applicant or applicant's representative (name, phone, and email).
- Address for the GLO to use when mailing the executed lease.

☐ State Road Lease Application Form

☐ "Exhibit A" describing the area being leased and citing the source deed reference information (this will be attached to and made part of the executed lease).

☐ Plat showing boundaries and dimensions of the state road. The GLO will use this plat to identify the tract on GIS maps and prepare an "Exhibit B" plat for attachment to the lease.

☐ Executed "Affidavit of Highest Consideration Paid" (can be found on the GLO website or by clicking the hyperlink).

☐ Executed "Waivers of Preferential Right to Lease" (if necessary). Mineral owners adjacent to a state road have a preferential right to lease the state road for oil and gas. If applicant does not control the minerals or leasehold adjacent to the road, the waiver must be obtained.

☐ Copies of all source deeds for the state road showing volume and page of document.

☐ List of adjacent leases (on a spreadsheet) with the following information: Lessee; Lessor; Lease Date; Term of Lease; Extension Term (if applicable); Royalty Rate; County; Volume; and Page. (Copies of leases are not necessary).

☐ List of assignments of adjacent leases (on a spreadsheet) with the following information: Assignor; Assignee; Lessor of Assigned Lease; Date of Assignment; County; Volume; and Page. (Copies of assignments are not necessary).

☐ Bonus Payment payable to: Commissioner of Texas General Land Office

☐ Sales Fee of 1.5% of bonus amount payable to: Commissioner of Texas General Land Office

☐ Processing Fee of $500.00 payable to: Commissioner of Texas General Land Office

Include all the above in one package and mail or deliver to:
Texas General Land Office
Energy Resources
1700 N. Congress Avenue
Austin, TX 78701