



TEXAS VETERANS LAND BOARD
SPECIAL CALLED MEETING
Thursday, October 19, 2023, 10:00 a.m.
1700 Congress Avenue, Room 170, Austin, TX 78701

1. Opening
 - a. Chairwoman Dawn Buckingham, M.D. called the meeting to order at 10:00 a.m.
 - b. The Chair declared a quorum present.

Members present were:

Chairwoman Dawn Buckingham, M.D.
Board Member Judson Scott
Board Member James Rothfelder

Also present:

Executive Secretary Tony Dale
General Counsel Jeff Gordon
 - c. The Chair led the Pledge of Allegiance to the U.S. and Texas flags.
 - d. Invocation was led by Chaplain Mark George, U.S. Army veteran.
 - i. Presentation to Chaplain by Chairwoman Buckingham of a flag flown over the Alamo in honor of his contributions to veterans.
2. Approval of the minutes from the regular Board meeting of July 24, 2023. Approved with no objections.
3. Citizen Communications. No members of the public testified during citizen communications.
4. Chair and Board Member Opening Comments. Members Rothfelder and Scott made comments thanking staff for their help and support.
5. Veterans Land Board Land and Housing
 - a. Consideration and possible action to set aside bids received from the Online Bidding Forfeited Land Sale held October 12, 2023, on any tract where the account holder is making an appeal. No action required; therefore, no action was taken.

- b. Consideration and possible action to accept and award all qualified high bids received from the Online Bidding Forfeited Land Sale held October 12, 2023. Motion was made by Mr. Scott and seconded by Mr. Rothfelder, to approve according to staff recommendations. The motion carried unanimously.
 - c. Consideration and possible action on request to forfeit Veterans Land Board delinquent land accounts and accounts involved in tax suits. Motion was made by Mr. Rothfelder and seconded by Mr. Scott, to approve according to staff recommendations. The motion carried unanimously
 - d. Consideration and possible action to set the next Quarterly Electronic Forfeited Land Sale bidding period to begin December 11, 2023, through January 25, 2024, at 5:00 p.m. Motion was made by Mr. Scott and seconded by Mr. Rothfelder, to approve according to staff recommendations. The motion carried unanimously.
 - e. Consideration and possible action on delegation of authority to the Executive Secretary to raise home loan maximum amount to match the Veterans Administration (VA) and Federal Housing Finance Agency (FHFA) limits. Motion was made by Mr. Rothfelder and seconded by Mr. Scott, to approve according to staff recommendations. The motion carried unanimously.
6. Veterans Land Board Bond Funds Management
- a. Quarterly financial report. For information only. No action required; therefore, no action was taken.
 - b. Consideration and possible action on revision of Investment Policy Statement and providing for other matters relating to the subject. Motion was made by Mr. Scott and seconded by Mr. Rothfelder, to approve according to staff recommendations. The motion carried unanimously.
 - c. Consideration and possible action on loan rates in the Veterans Housing Assistance Program and Veterans Land Program, and other matters in connection therewith. Motion was made by Mr. Rothfelder and seconded by Mr. Scott, to approve according to staff recommendations. The motion carried unanimously
7. Texas State Veterans Cemeteries
- a. Report on cemetery operations and introduction of program staff. No action required; therefore, no action was taken.
 - b. Consideration and possible action on eligibility for cemetery services to members of the Texas Military Forces killed on state active duty or during state training or other duty. Motion was made by Mr. Scott and seconded by Mr.

Rothfelder, to approve according to staff recommendations. The motion carried unanimously.

- c. Consideration and possible action on delegation of authority to the Executive Secretary to execute a contract with the City of Killeen for an operations and management contract for the Central Texas State Veterans Cemetery. Motion was made by Mr. Scott and seconded by Mr. Rothfelder, to approve according to staff recommendations. The motion carried unanimously.

8. Texas State Veterans Homes

- a. Report on state veteran home operations to include status of construction and pending opening of the Tuskegee Airmen State Veterans Home in Fort Worth. No action required; therefore, no action was taken.

9. Internal Audit

- a. Report on results of Texas State Veterans Cemetery Operations Contract Management audit. No action required; therefore, no action was taken.
- b. Consideration and possible action to delegate authority to the Executive Secretary to issue a solicitation for audit services and execute a contract for audit services and notification to the Board of FY2024 Audit Plan. Motion was made by Mr. Rothfelder and seconded by Mr. Scott, to approve according to staff recommendations. The motion carried unanimously.

10. Construction Services

- a. Consideration and possible action on an amendment to the major contract policy. Motion was made by Mr. Scott and seconded by Mr. Rothfelder, to approve according to staff recommendations. The motion carried unanimously.
- b. Consideration and possible action on delegation of authority to the Executive Secretary to execute job order contracts for heating, ventilation, and air conditioning (HVAC) upgrades at Texas State Veterans Homes. Motion was made by Mr. Scott and seconded by Mr. Rothfelder, to approve according to staff recommendations. The motion carried unanimously.
- c. Consideration and possible action on a job order contract on Project #121008-COV4, in the amount of \$2,303,000 with Basic SDV for HVAC Upgrade/Isolation Wing & HEPA Filtration at Watkins-Logan Home in Tyler, Texas. Motion was made by Mr. Rothfelder and seconded by Mr. Scott, to approve according to staff recommendations. The motion carried unanimously.

- 11. Executive Secretary Report
 - a. Report on Veterans Land Board operations. No action required; therefore, no action was taken.
 - b. Consideration and possible action on board policies. Motion was made by Mr. Rothfelder and seconded by Mr. Scott, to approve according to staff recommendations, The motion carried unanimously.
 - c. Consideration and possible action to select Robert Miri as Board Secretary. Motion was made by the Chair and seconded by Mr. Scott, to approve according to staff recommendations, The motion carried unanimously.
 - d. Consideration and possible action to select Darren Fitz Gerald as Assistant Executive Secretary. Motion was made by the Chair and seconded by Mr. Scott, to approve according to staff recommendations, The motion carried unanimously.


II. EXECUTIVE SESSION

In accordance with Section 551.071, Government Code, consultation with attorney regarding issues concerning construction and warranty at the Richard A. Anderson Texas State Veterans Home in Houston, the Texas Veterans Land Board went into executive session at 11:12 am with Mark Havens to replace Chairwoman Buckingham.

The Board reconvened from executive session at 11:34am.

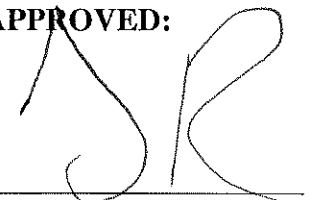
- 12. Chair and Board Member Closing Comments. No Comments.
- 13. Adjournment. There being no further business before the Veterans Land Board, the meeting was adjourned at 11:35am.

ATTEST:



Anthony Dale
Executive Secretary

APPROVED:



James Rothfelder
Board Member