

HUB Subcontracting Plan (HSP)

Prime Contractor Progress Assessment Report

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| This form must be completed and submitted to the General Land Office/Veterans Land Board on an annual basis to document compliance with your HSP.5 |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Contract/Requisition Number: |  |  | Date of Award: |  |  | Object Code: |  |
|  |  |  |  |  |  | (Agency use only) | |
| Contracting Agency: | General Land Office/Veterans Land Board | | | | | | | |

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| --- | --- |
| Contractor (Company) Name: |  |

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| --- | --- |
| Contractor Vendor Identification Number (VID Number): |  |

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| --- | --- |
| Reporting Period: |  |
|  |  |

|  |  |
| --- | --- |
| Total Contract Amount Paid this Reporting Period to Contractor: | $ |

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| --- | --- | --- | --- | --- | --- |
| Report HUB and NON-HUB Subcontractor Information, as applicable below: | | | | | |
| Subcontractor Name(s) | Subcontractor’s VID or HUB Certificate Number | \*Texas HUB Certified Yes/No | Total Contract $ Amount from HSP with Subcontractor | Total Amount $ Paid This Period to Subcontractor | Total Contract $ Amount Paid to Date to Subcontractor | |
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| Totals |  |  | $ | $ | $ | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Signature: |  |  | Title: |  |  | Date: |  |

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| Point of contact for report: |  |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Email: |  |  | Phone No. |  |  | Fax No. |  |

**If you should have any questions, please contact Mindy Cohen** [**mindy.cohen@glo.texas.gov**](mailto:mindy.cohen@glo.texas.gov) **or 512.936.1487**

**\*Note: Prime contractors can verify subcontractor HUB certification status on-line at** [**http://www2.cpa.state.tx.us/cmbl/hubonly.html**](http://www2.cpa.state.tx.us/cmbl/hubonly.html)

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