

CMP GRANT WORKSHOP CYCLE 26



Texas General Land Office · George P. Bush, Commissioner

Workshop Agenda

1. Program overview
2. Eligible entities
3. Grant types
4. Funding categories
5. 306A Specifics
6. Application process
 - Project registration
 - Pre-proposal
 - Final Application
 - Budget



Coastal Coordination Advisory Committee



Commissioner-appointed committee members include a coastal resident representative, coastal business representative, agriculture representative, and a local elected official.

CMP Responsibilities

1. Grants

- Administer grants funded by NOAA

2. Consistency Review

- Review permit applications for consistency with the goals and policies of the CMP (e.g., USACE)

3. Permitting Assistance

- Assist individuals, small businesses, and local communities with coastal permitting



CMP Grants Program

- Texas receives approximately \$2 million a year from the National Oceanic Atmospheric Administration (NOAA)
- 90% of the funds are passed through to local governments and entities to address environmental needs and promote sustainable economic development along the coast



Eligible CMP Grant Applicants

- Incorporated cities
- County governments
- State agencies
- Public universities
- Subdivisions of the state
- Regional governments
- Galveston Bay Estuary Program
- Coastal Bend Bays and Estuary Program
- Nonprofit organizations
 - Registered §501(C)(3)
 - Office located in Texas
 - Nominated by an eligible applicant





All projects must be located within the coastal zone.



Grant Project Types

§306A Improvement Funds

Construction

Land acquisition

Preservation and restoration of coastal
natural resource areas

§306 Administrative Funds

Non-construction projects

Coastal planning

Research

Data Collection



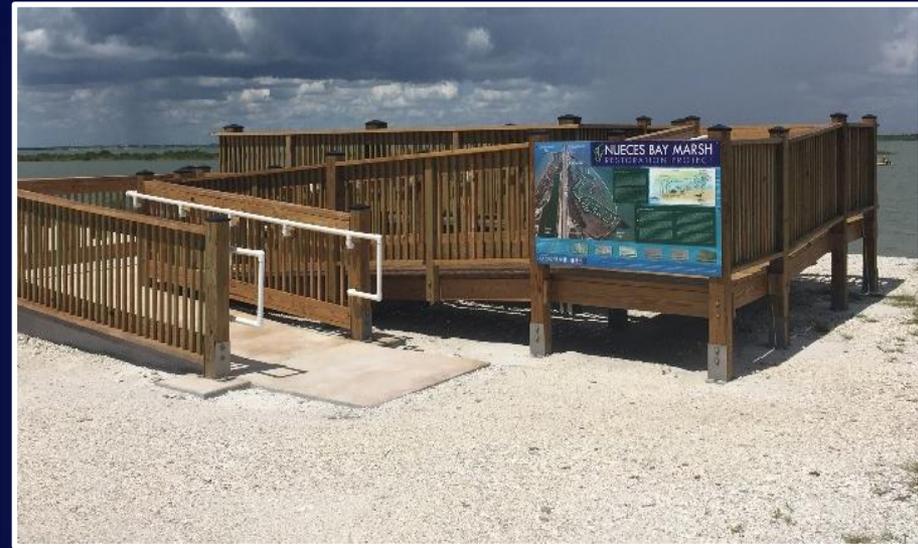
CMP Funding Categories

- Public Access Enhancement
- Data Collection
- Coastal Hazards and Resiliency Planning
- Coastal Resource Improvements or Enhancements
- Projects of Special Merit



Public Access Enhancement

Enhance public access to beaches, bays, and other coastal natural resource areas



Public Access Enhancement

CCAC Priorities:

- New public beach access points through land acquisition
- New or improved ADA compliant dune walkovers
- New public beach parking lots with low impact development techniques
- Construction of public beach amenities



Data Collection

Data collection that supports coastal-related initiatives of CCAC member agencies and moves the field of research forward

- Must coordinate with one or more CCAC member agencies



Data Collection

CCAC Priorities:

- Data on water quality and NPS pollution trends
- Research on pre and post-construction impacts on living shorelines
- Research on subsidence, sediment management, bay erosion
- Data to support Watershed Protection Plans and Implementation plans
- Research on dune hydrology, dune restoration, and impervious cover
- Data for coastal monitoring and modeling



Coastal Hazards and Resiliency Planning

Help coastal communities plan, prepare, and mitigate for risks associated with coastal hazards, including impacts from storms, flooding, erosion, and harmful NPS pollution conditions



Coastal Hazards and Resiliency Planning

CCAC Priorities:

- Implementation of the Texas Coastal NPS program
- Watershed-scale hazard and flood mitigation strategies
- Resiliency stakeholder outreach and engagement
- Risk, exposure, and vulnerability assessments
- Planning that abates or mitigates NPS pollutants



Coastal Resource Improvements or Enhancements

- 306A projects ONLY
- Projects that provide habitat protection, reduce NPS pollution loads or increase public access through land acquisition
- Projects that protect, stabilize, and/or restore coastal natural resource areas



Coastal Resource Improvements or Enhancements

CCAC Priorities:

- NPS pollution loading reduction and retrofit projects
- Freshwater inflow enhancement or hydrologic restoration
- Utilizing oyster shells for restoration
- Creating living shorelines
- Land acquisition to facilitate public access and/or preservation
- Habitat creation and restoration
- Derelict structure and debris removal



Project of Special Merit (PSM)

- Comprehensive, collaborative projects that involve a coordinated stakeholder effort
- Looking for projects that reflect an effort by regional partners to work together to benefit an entire area/region
- Preference given to projects that implement a Master Plan project
- Can fall under any CMP funding category
- Awarding 3-5 projects



Project of Special Merit Example

Dollar Bay Land Acquisition Galveston Bay Foundation \$1,650,000

- Acquiring 102 acres of land adjacent to Dollar Bay
- Help preserve the viability of Dollar Bay as a functional estuarine system
- Component of GBF's conservation effort to restore up to 72 acres of inter-tidal marsh and estuarine habitats in Dollar Bay
- A Tier 1 Texas Coastal Resiliency Master Plan (R1-16) project.



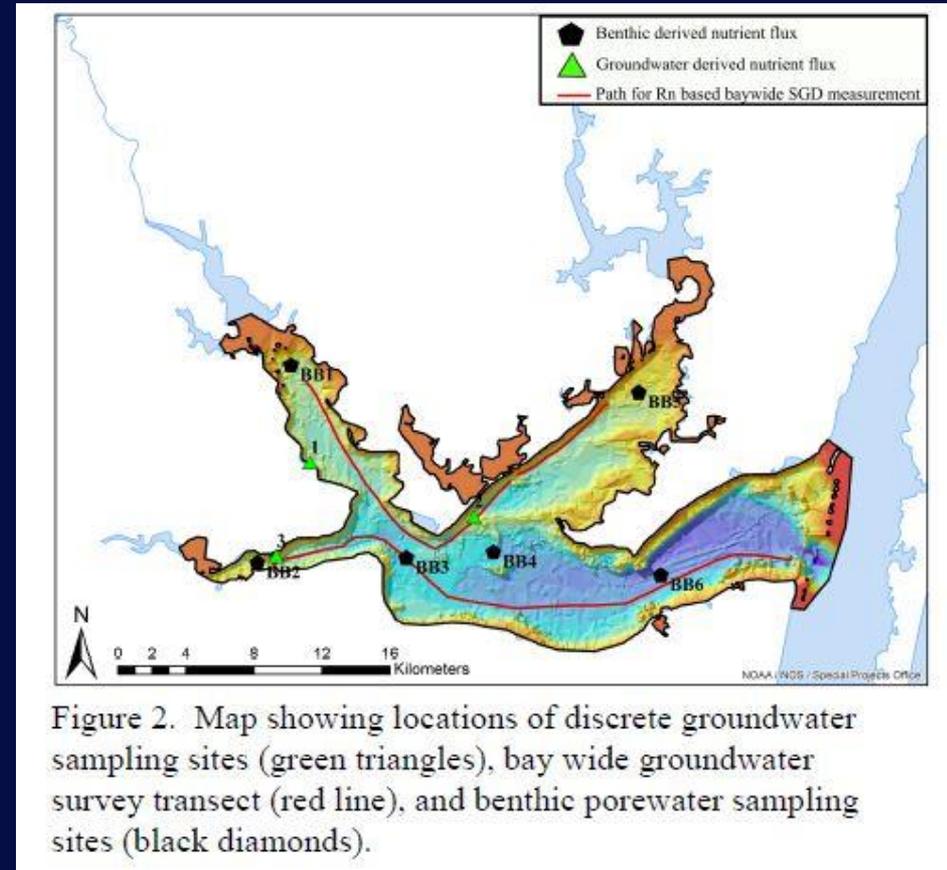
Project of Special Merit Example

Baffin Bay

Texas A&M – Corpus Christi

\$1,100,000

- Convene a multidisciplinary team of researchers to quantify nutrient loadings to Baffin Bay
- Look at surficial, groundwater/benthic and atmospheric sources
- Attempt to identify the main source(s) of nutrients to the watershed
- Help prioritize watershed restoration activities



Public Education and Outreach

Applicants are encouraged to include proactive education and/or outreach

- Research projects: disseminate information to interested parties
- Construction projects: distribute press release notifying public of new facility
- Website development: inform public of website availability



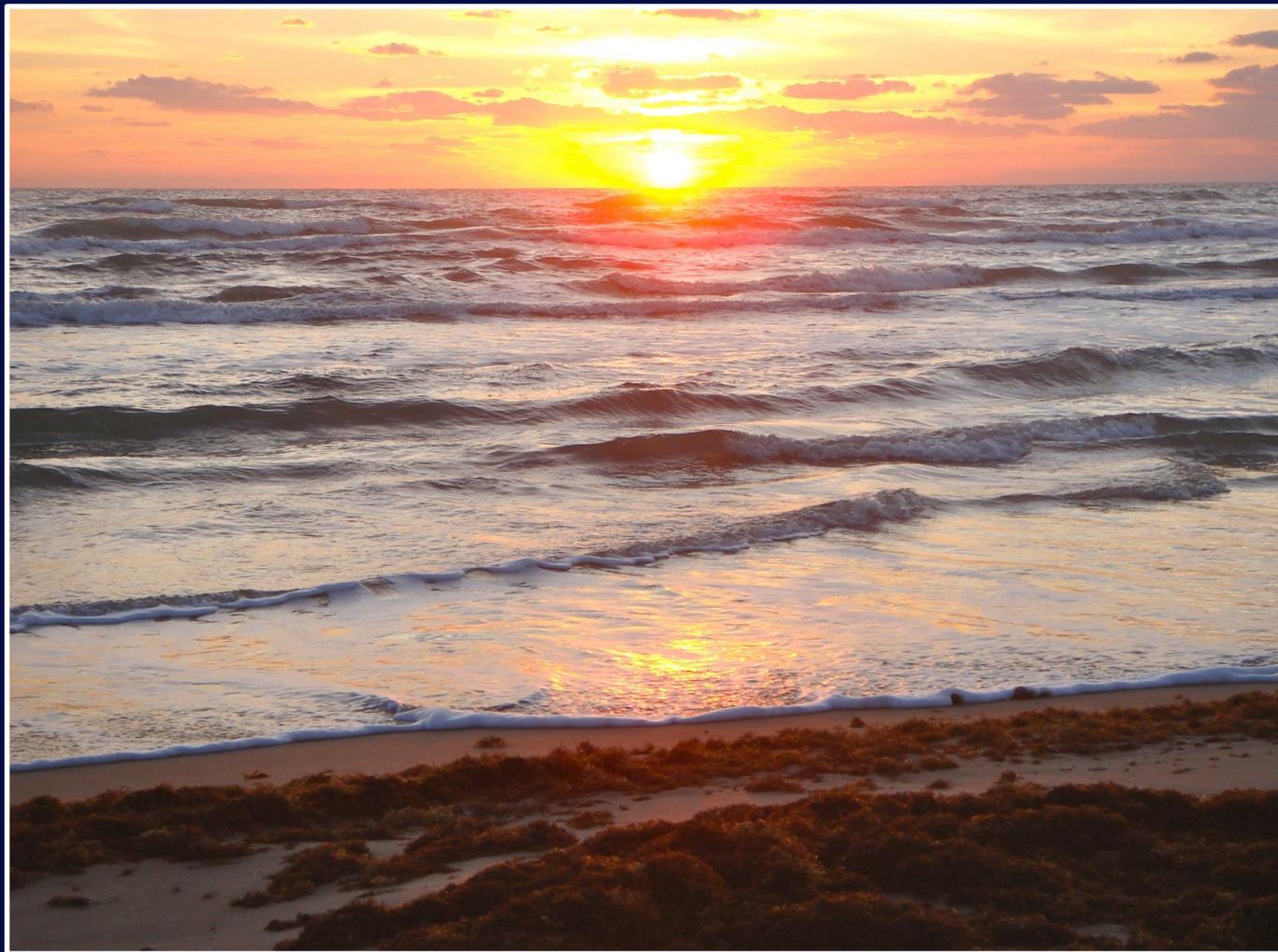
Funding by Grant Type

The Land Commissioner is not obligated to award all funds.

| | Project Cost Range | Match | Total Funding Available | Source of Money |
|--------------------------------|--------------------------|-------|-------------------------|---|
| 306 | \$100,000 max | 40% | \$1.8 million | NOAA (federal funding) |
| 306A | \$200,000 max | 40% | | |
| Project of Special Merit (PSM) | \$200,000 to \$5 million | 0% | \$11.2 million | Gulf of Mexico Energy Security Act (GOMESA) |



Questions?





306A Requirements

Types of 306A Projects

- Land acquisition
- Habitat restoration
- Public access
- Waterfront revitalization
- Engineering and design
- Education and outreach involving ground-moving activity



306A Eligibility Requirements

Public Benefit:

- Land must be publicly owned, leased, or protected through easement
- Lease or easement should be in perpetuity or a minimum of 20 years
- Project may not be used to improve private property or other private enterprises
- Public access facility must be open to public and comply with ADA
- User fees should not be charged for access

306A Requirements

- Nonprofits are eligible to receive §306A funding for projects that involve construction, including marsh restoration, **if projects are on public lands**
- Yellow book appraisal is required for land acquisition
- Bid documents, publications, and reports must include the acknowledgement statement and the CMP and NOAA logos

306A Requirements

- Temporary and permanent signage must be placed at the project site
- The GLO will provide permanent signage for construction and acquisition projects
- Projects must be maintained for the useful life of the project or at least 20 years



306A: Prohibited Projects

- Hard structures for erosion response
- Mitigation projects UNLESS above and beyond permit requirements
- Improvements to private property
- Purchasing sand for beach nourishment projects
- Projects on federally owned land



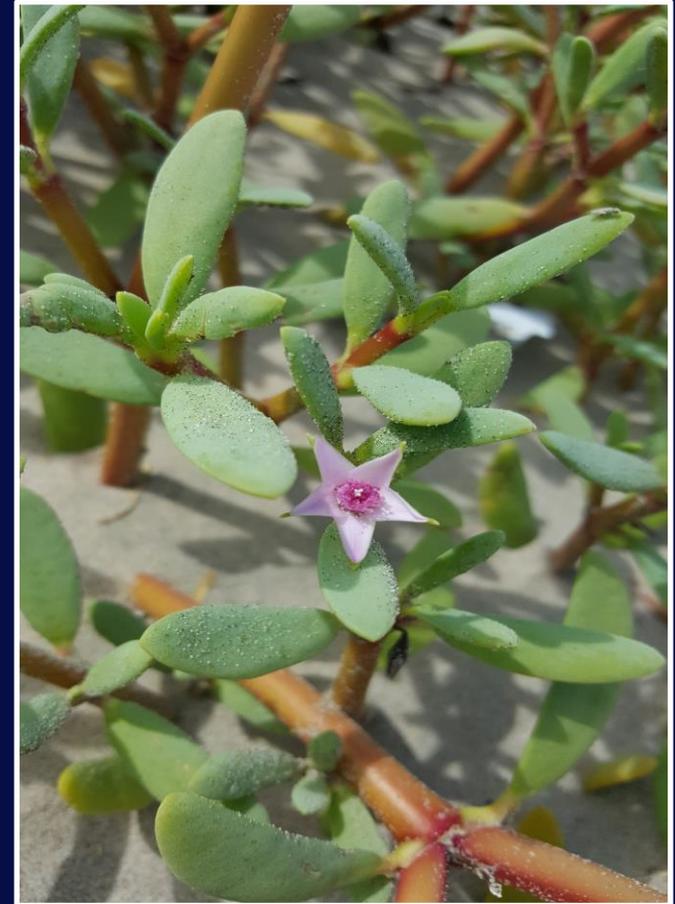
306A: Permitting

- Must be aware of permitting requirements prior to pre-proposal submission
- Include necessary tasks and appropriate budget for permit acquisition
- Submit any acquired permits and/or environmental clearances with pre-proposal and final application

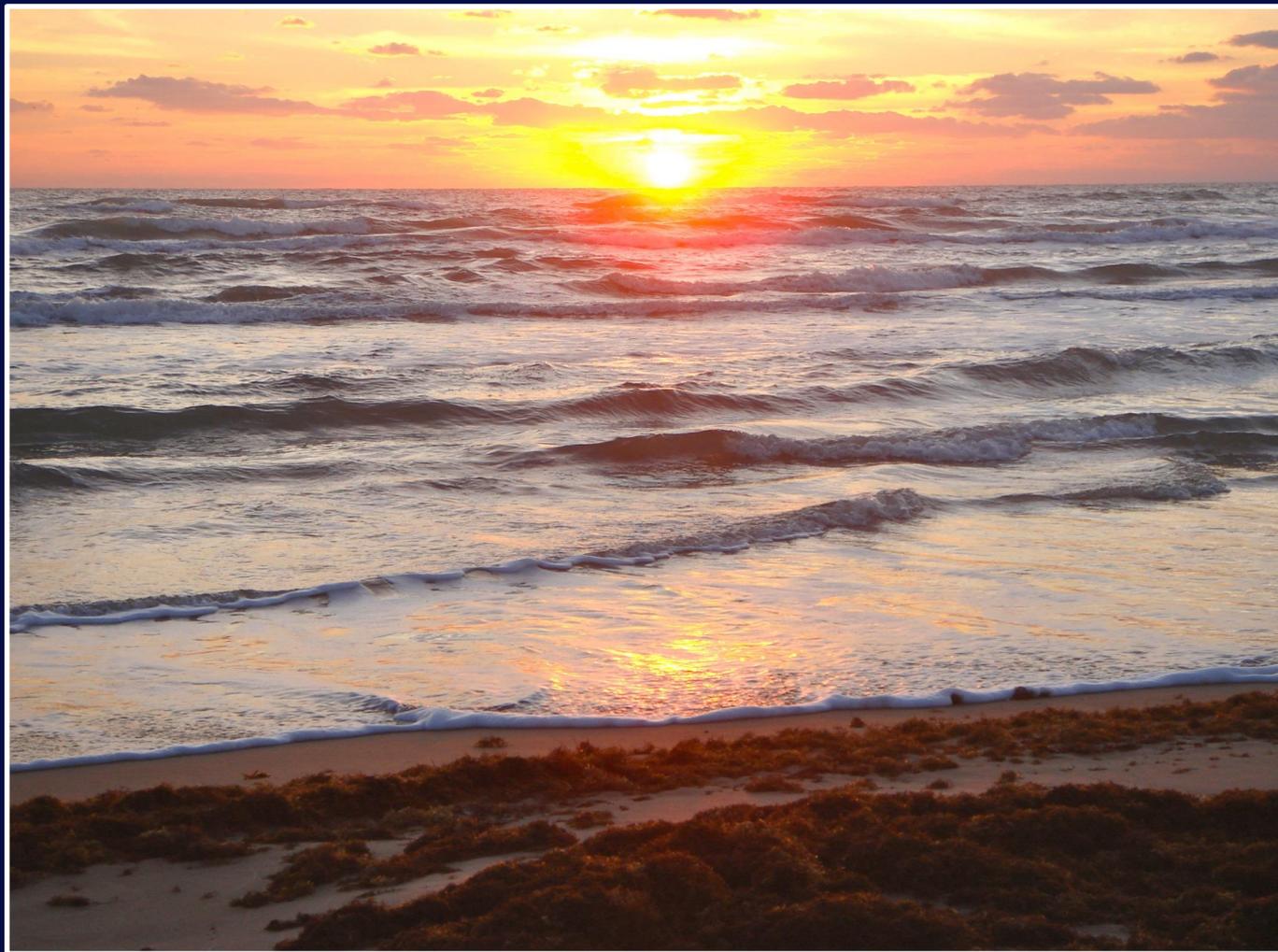


306A: Compliance Requirements

- Americans with Disabilities Act
- National Flood Insurance Program
- Coastal Barrier Resources Act
- Endangered Species Act
- National Environmental Policy Act
- Coastal Nonpoint Source Pollution Control Program
- Texas Historical Commission SHPO Review
- Environmental Justice



Questions?



The Application Process



Before you apply

- Review the Cycle 26 Guidance document and Contract and Financial Requirements documents prior to completing the pre-proposal and final application

<https://www.glo.texas.gov/coast/grant-projects/funding/index.html>



Key Dates

June 10, 2020

- Pre-proposal deadline (MANDATORY)

August 12, 2020

- Comment and notification letters sent

October 7, 2020

- Final application deadline

December 2020

- Review team meeting

January/February 2021

- Commissioner decision

April 2021

- GLO submits projects to NOAA

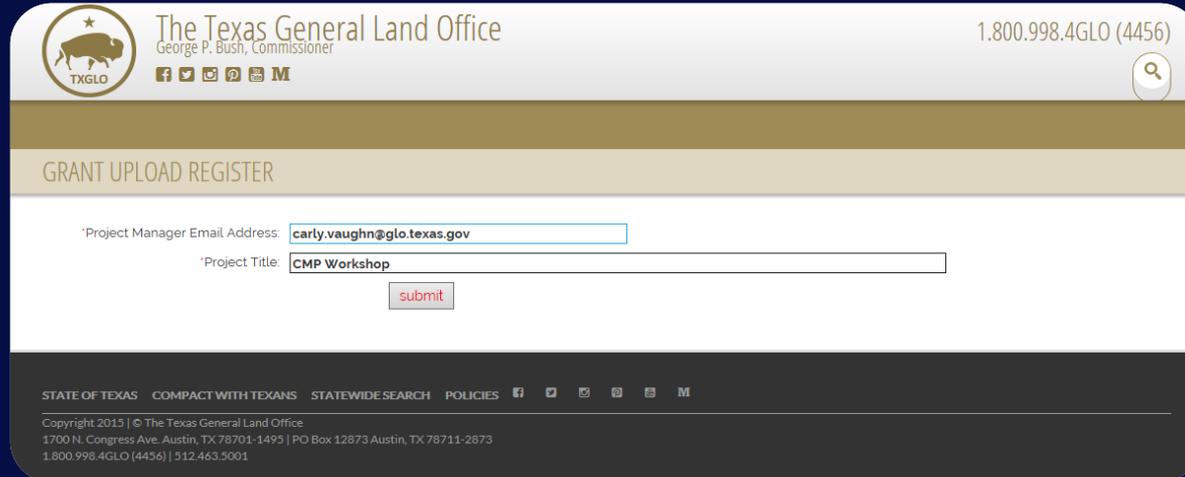
October 2021

- GLO receives approval

Project Registration

- **Must register 48 hours prior to pre-proposal deadline (by June 8, 2020)**
- **Must register each project individually**

<https://s3.glo.texas.gov/grant-upload/register.cfm>



The screenshot shows the 'GRANT UPLOAD REGISTER' form on the Texas General Land Office website. The header includes the TXGLO logo, the text 'The Texas General Land Office' with 'George P. Bush, Commissioner' below it, and the phone number '1.800.998.4GLO (4456)'. A search icon is visible in the top right. The form fields are: 'Project Manager Email Address' with the value 'carly.vaughn@glo.texas.gov', and 'Project Title' with the value 'CMP Workshop'. A 'submit' button is located below the title field. The footer contains the text 'STATE OF TEXAS COMPACT WITH TEXANS STATEWIDE SEARCH POLICIES' followed by social media icons, and copyright information: 'Copyright 2015 | © The Texas General Land Office 1700 N. Congress Ave. Austin, TX 78701-1495 | PO Box 12873 Austin, TX 78711-2873 1.800.998.4GLO (4456) | 512.463.5001'.



Project Registration

- Immediately receive email confirmation of project registration
- Within one business day, receive an emailed link to upload application
 - Contains URL to your project's Box
- Upload the pre-proposal by June 10, 2020
- Wait for final application invite



Pre-Proposal

- Submission is mandatory
- Only includes the project description and tabular budget
- Competitive process
- Written comments will be provided to all applicants
- Applicants will be notified if selected to submit a final application



CMP Cycle 26 Application



Pre-Proposal Final Application

Entity Name:

Entity Type: Select Entity Type

Project Title:

Type of Project:

Nonconstruction Construction Land Acquisition Research

County or Counties that the project is located in or affects:

CMP Funds Requested: \$0.00

Local Match Contributed: \$0.00

Third Party Contributed: \$0.00

Total Project Cost: \$0.00

Ranking

(Place project in order of priority if submitting more than one grant application.)

Funding Category Under Which the Project Should Be Considered:

- Public Access Enhancement
- Applied Research and Data Collection
- Coastal Resiliency, Planning, Community Engagement, and Enhancement
- Coastal Nonpoint Source Pollution Control



Project Description

- 4,000-character limit
- Provide clear project overview and brief history
- Define project purpose
- List tasks, timeline, and anticipated outcomes
- Provide details to enhance reviewers' understanding
- Describe project phases (if applicable)



Phased Projects

- Provide overview of entire project (all phases)
- Outline the specific phase proposed for CMP funding
- Required if applying for CMP funding in future phases



Final Application



Texas General Land Office
George P. Bush, Commissioner

CMP Cycle 26 Application

Pre-Proposal Final Application



Entity Name:

Entity Type: Select Entity Type

Project Title:

Type of Project:

Nonconstruction Construction Land Acquisition Research

County or Counties that the project is located in or affects:

These amounts will be auto-populated when the tabular budget is correct.

CMP Funds Requested: \$0.00

Local Match Contributed: \$0.00

Third Party Contributed: \$0.00

Total Project Cost: \$0.00

Ranking

(Place project in order of priority if submitting more than one grant application.)

Funding Category Under Which the Project Should Be Considered:

- Public Access Enhancement
- Applied Research and Data Collection
- Coastal Resiliency, Planning, Community Engagement, and Enhancement
- Coastal Nonpoint Source Pollution Control



Project Tasks

Task Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates

List the products, output, and important events associated with the task and provide due dates.

Deliverable(s)

Due Date

| | |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|

| | |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|



Project Tasks

- Well-defined and manageable
- Planned within an 18-month timeframe
- Must have a due date
- Provides task titles and tangible deliverables
- Reasonable timeline for submitting deliverables and obtaining permits/authorizations
- Describes data usable to Committee member agencies



Project Tasks: 306A Example

Task 1: Engineering Design, Permitting and Bidding

- Executed engineering contract
- Construction bid package, technical specs, and drawings
- Bid tabulations
- Executed construction contract
- Approval from GLO

Task 2: Construction and Sign Installation

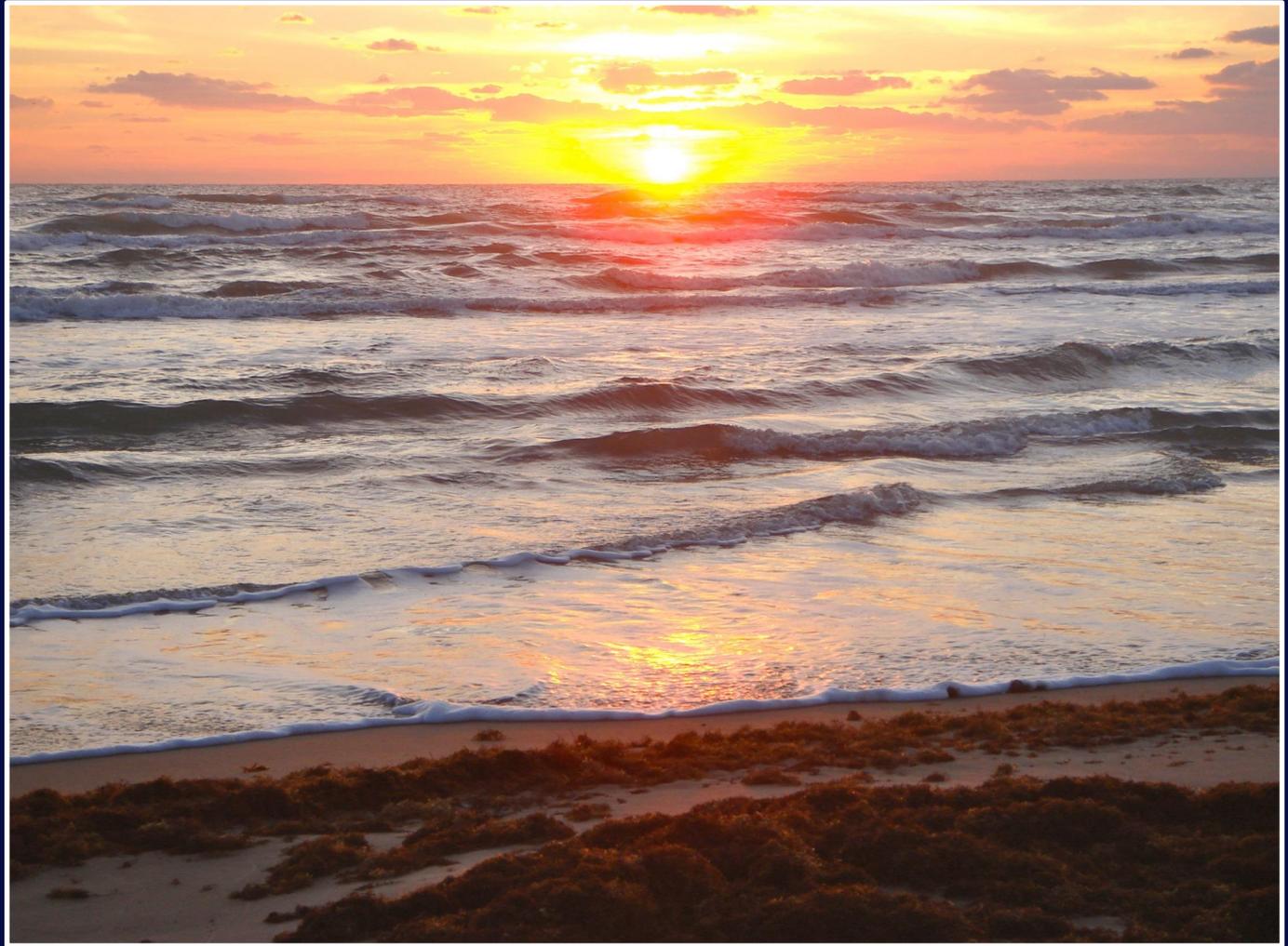
- Photos before, during and after
- CMP Signage
- TDLR Certificate of Consistency

Task 3: Education and Outreach (if applicable)

Task 4: Project Monitoring and Reporting



Questions?



Budget



Project Budget

2 CFR, CHAPTER 1, CHAPTER 2,
PART 200, ET AL.

www.cfo.gov/cofar



Project Budget

- Complete and balanced
- Consistent with project description and tasks
- Cost estimates are reasonable and appropriate for the proposed project
- Includes permitting costs
- Meets match requirement
- Include detailed information when listing itemized expenses



Project Budget: Tips

- Fringe Benefits: no more than 35% of salaries and wages
- Travel: Must follow the State of Texas Travel Guidelines (TexTravel):

<https://fmx.cpa.state.tx.us/fmx/travel/texttravel>

- When using fleet vehicles either the allowable mileage rate or the value of hourly usage (ex. rental car rate plus gas) may be used. Fleet vehicle usage will be reported under “Other”.
- Contractual: copy of each subcontract agreement must be submitted to the GLO, including agreements with Third Party contributors
- Supplies: less than \$5,000
- Equipment: more than \$5,000



Project Budget: Personnel

- Includes time for employees only
- Volunteer time reported under “Other”
- Reimbursement of tuition costs will be prohibited unless reimbursement of tuition is in lieu of salaries and/or wages earned by a student working directly on the project
- The amount paid in tuition must not exceed the amount a student would have earned if paid a student wage by the grant



Project Budget: Other Category

- Includes volunteer time and equipment rental
- Reimbursement of administrative costs is prohibited
- Purchases not included as a reimbursable item in the application require prior approval from the GLO



Project Budget: Volunteer Rates

- Volunteer time is credited at the minimum wage rate (\$7.25/hour effective 7/24/2009) or at the prevailing minimum wage rate for a specific job type
- Applicants requesting an hourly rate greater than minimum wage must provide justification for the higher rate

<http://www.bls.gov/bls/blswage.htm>



Project Budget: Equipment Rates

- Use rate schedule established by the county commissioner's court or city council in which the project is located
- If the county or city does not have established rates, use rates established by FEMA

<http://www.fema.gov/schedule-equipment-rates>



Project Budget: Indirect Cost Rate

- Indirect costs (IDC) may only be used as local or third-party match to the grant
- Reimbursement of IDC is prohibited (unrecovered IDC is allowed as match)
- Reimbursement of administrative costs is prohibited
- Negotiated IDC agreement must be submitted with application

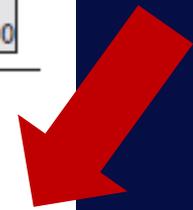


| | CMP \$ | Local \$ | Third-party \$ | Total \$ | |
|---------------------|-----------|-------------|-------------------|-------------|--------|
| Salaries | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Fringe Benefits | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Travel | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Contractual | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Direct Costs | | | | \$0.00 | |
| Indirect Costs | | | | \$0.00 | |
| Total Project Costs | | | | \$0.00 | |

- Fourth column will not calculate until the sum of columns 1 - 3 equals the amount in the fifth column. 
- Summary budget on Page 1 will not populate unless the fourth column has totaled correctly.



| | CMP \$ | Local \$ | Third Party \$ | Total \$ | |
|----------------------------|-------------------|---------------------|---------------------------|---------------------|---|
| Salaries | \$115,121.00 | \$20,537.00 | \$0.00 | \$135,658.00 | \$135,658.00 |
| Fringe Benefits | \$21,254.41 | \$5,402.73 | \$0.00 | \$26,657.14 | \$26,657.14 |
| Travel | \$3,000.00 | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 |
| Supplies | \$11,476.00 | \$0.00 | \$0.00 | \$11,476.00 | \$11,476.00 |
| Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Contractual | \$45,424.00 | \$0.00 | \$30,286.00 | \$75,710.00 | \$75,710.00 |
| Other | \$3,724.00 | \$0.00 | \$0.00 | \$3,724.00 | \$3,724.00 |
| Total Direct Costs | \$199,999.41 | \$25,939.73 | \$30,286.00 | \$256,225.14 | |
| Indirect Costs | | \$78,094.89 | \$0.00 | \$78,095.00 | Greater than or equal to 40% required match. |
| Total Project Costs | \$199,999.41 | \$104,034.62 | \$30,286.00 | \$334,320.03 | |



Budget: Projects of Special Merit

| | CMP \$ | Local \$ | Third Party \$ | Total \$ | |
|----------------------------|--------|----------|----------------|--------------|-------------------------------|
| Salaries | \$0.00 | \$0.00 | \$600,000.00 | \$600,000.00 | \$600,000.00 |
| Fringe Benefits | \$0.00 | \$0.00 | \$30,000.00 | \$30,000.00 | \$30,000.00 |
| Travel | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | \$5,000.00 |
| Supplies | \$0.00 | \$0.00 | \$90,000.00 | \$90,000.00 | \$90,000.00 |
| Equipment | \$0.00 | \$0.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 |
| Contractual | \$0.00 | \$0.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 |
| Other | \$0.00 | \$0.00 | \$90,000.00 | \$90,000.00 | \$90,000.00 |
| Total Direct Costs | \$0.00 | \$0.00 | \$850,000.00 | \$850,000.00 | |
| Indirect Costs | | \$0.00 | \$127,500.00 | \$127,500.00 | Less than 40% required match. |
| Total Project Costs | \$0.00 | \$0.00 | \$977,500.00 | \$977,500.00 | |



Match Requirements

- 40% match of total project costs is required
 - Grant Matching Calculator:

<https://www.txdot.gov/apps/eGrants/eGrantsHelp/ToolBox/GrantMatchingCalculator.html>

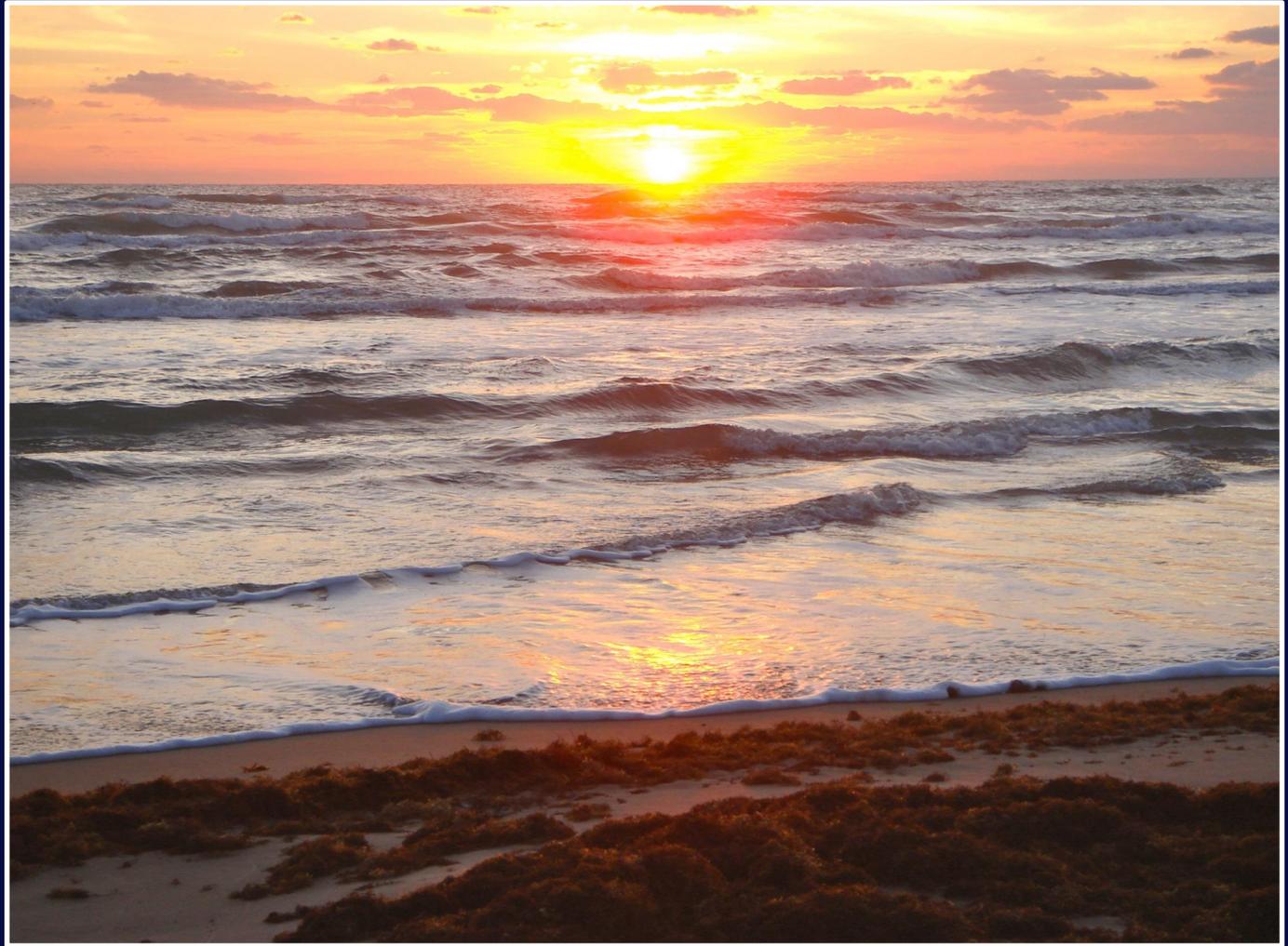
- Federal funds may not be used as match
- Letters of commitment from third party donors for in-kind donations/services must be submitted
- Land may only be used as match once and must be purchased or the title transferred during the CMP contract period

Unallowable Costs

- Alcohol
- Contingency
- Entertainment
- Fund-raising
- Tips
- Food (not associated with travel)
- Snacks/drinks for employees/volunteers
- Travel for Volunteers
- T-shirts, caps, etc. for Volunteers

Unallowable costs are ineligible for reimbursement and prohibited for use as match regardless of whether the cost was disclosed in the application.

Questions?



Requirements for Final Submissions

- ✓ **Federal Funding Accountability and Transparency Act**
- ✓ **Financial Audit Information**
- ✓ **Approved Indirect Cost Rate Agreement (if applicable)**

- ✓ **Commitment Letters from Third Party Donors for In-Kind Donations/Services**
- ✓ **Nomination Letter (required for nonprofit organizations only)**
- ✓ **Data Sharing Plan (required for collection of geospatial data only)**

Additional Requirements: 306A

- Attorney Title Opinion
- Certificate of Consistency
- USGS Map
- Project Site Map and Project Plans
- Photos of Project Site
- 306A Questionnaire



Disqualification

- **Incomplete application**
- **Unsigned or missing forms**
- **Late application**
- **Didn't receive an invitation to submit a final application**
- **Unbalanced/incomplete tabular budget**
- **Failure to meet CMP grant criteria**

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- Final application deadline

December 2020

- Review team meeting

January/February 2021

- Commissioner decision

April 2021

- GLO submits projects to NOAA

October 2021

- GLO receives approval

CMP Grants Team

Contact us with questions:

Julie McEntire
Director, Coastal Funding
Programs
Julie.mcentire@glo.texas.gov
(512) 475-0216

Sharon Moore
Financial Manager – Contracts
and Grants Administration
Sharon.moore@glo.texas.gov
(512) 463-5819

Jessica Chappell
Project Manager
Jessica.chappell@glo.texas.gov
(512) 463-5818

Maria Saenz
Grant Coordinator
Maria.saenz@glo.texas.gov
(512) 463-9154

Register projects here:

<https://www.glo.texas.gov/coast/grant-projects/funding/index.html>

Be sure to download
the documents
before you exit the
webinar!



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George P. Bush, Commissioner