



**Texas General Land Office**  
**Oil Spill Prevention and Response Program**  
 Application for Discharge Cleanup Organization Certificate

This form is to be used by Discharge Cleanup Organizations (DCO) to apply to the Texas General Land Office (GLO) for a DCO Certificate. The completed form and accompanying documentation should be submitted to the appropriate regional Oil Spill Prevention and Response Program office. Completed applications must be submitted and approved prior to the DCO being listed as a primary source of response in a facility response or being utilized by the GLO during a spill response. The information provided in this application is for this region specific DCO office.

<b>This DCO location will serve which geographic area/GLO Oil Spill Region: <i>choose one</i></b>				
<b>Reg. 1 - Port Arthur</b> 2300 Hwy 365, Ste. 340 Nederland, TX 77627-6256 (409) 727-7481  Counties served: Orange, Jefferson, Chambers	<b>Reg. 2 - La Porte</b> 11811 North D. St. La Porte, TX 77571-9135 (281) 470-6597  Counties served: Harris, Galveston, Brazoria	<b>Reg. 3 - Corpus Christi</b> 602 N. Staples Street Ste. 240 Corpus Christi, TX 78401-2403 (361) 886-1650  Counties served: Aransas, Nueces, Kenedy, Kleberg, San Patricio, Refugio	<b>Reg. 4 - Brownsville</b> 2145 EMS Lane Brownsville, TX 78521 (956) 504-1417  Counties served: Willacy, Cameron	<b>Reg. 5 - Port Lavaca</b> 414 Travis St. Port Lavaca, TX 77979 (361) 552-8081  Counties served: Matagorda, Calhoun, Jackson, Victoria

<b>GENERAL INFORMATION</b>		
DCO Name		
DCO Physical Address – City – State – Zip Code		
DCO Phone:	DCO Fax:	DCO 24 hr Phone:
Type of DCO (choose one):                      For Profit Industry                      Not for Profit Volunteer		
DCO tax identification number:		
Owner's Name		
Owner's Address – City/State/Zip Code		
Owner's Email Address		

<b>DCO EMPLOYEE INFORMATION</b>	
Please provide a list of full time employees and their normal positions during spills operations. Please designate chain of command for response, specifically the DCO incident commander that will be working with the GLO.	
Please have available a current list of all employee training records and whether they are trained per 29 Code of Federal Regulation (1910.120), as well as any experience or relevant personnel qualifications.	
Number of employees DCO can command in the event of a major spill event:	Number of part time employees DCO can utilize during a spill event:

<b>DCO EQUIPMENT</b>
Please attach a list of all equipment and supplies owned by the DCO that are available for the abatement, containment, and removal of pollution. The list should include size and length of boom, capacity of skimmers, length of vessels, capacity of vacuum trucks, pump capabilities, amount and size of sorbent pads, boom sizes and quantities, etc.

Does the DCO intend to rely in whole or in part on equipment and supplies owned by a separate entity?      Y      N  
 If yes, please attach a list containing the name of the owner of the equipment and its location and the procedure for accessing such equipment and supplies.

**DCO RESPONSE**

Please attach your standard operating procedures for:

- properly disposing of waste or to arrange for the proper disposal of waste and recycling of materials generated by the discharge
- recovery of waste generated from an unauthorized discharge
- storage, separation, transportation, disposal/recycling, and minimization of waste generated from an unauthorized discharge

**DCO HEALTH AND SAFETY PLAN**

Please attach your health and safety plan, to include:

- a copy of your site safety plan form
- a description of how you will develop a site safety plan when arriving at a job
- your emergency care and evacuation of injured personnel and fire prevention
- a description of your monitoring plan during operations

Please provide your personnel training plan to include how you ensure your personnel are trained for safe spill response.

**DCO COMMUNICATION PLAN**

Please attach your communications plan to include how you will communicate internally and with a Command Post.

Please attach your emergency notification procedures, how will you be notified of a spill response 24 hours a day – non work hours, answering service, work hours, pager system etc. Include all pertinent phone numbers. Describe how you will notify your personnel of a spill response.

**ADDITIONAL SUBMISSIONS**

Please provide a map of your area identifying your ability to meet the federal response requirements for **facilities with which you are contracted** to have 1,000 feet of containment boom or two times the length of the largest vessel that regularly conducts petroleum oil transfers to or from the facility, whichever is greater, and the means of deploying and anchoring the boom available at the spill site within 1 hour of the detection of a spill and oil recovery devices and recovered oil storage capacity capable of being at the spill site within 2 hours of the discovery of a petroleum oil discharge from a facility

Please attach a certified statement of your general liability insurance coverage.

Please attach a certified statement of your worker’s compensation insurance coverage.

Please attach a certified statement of your automobile liability insurance coverage.

Is a copy of your current rate sheet with the TGLO attached?      YES      NO  
*If no, this DCO may NOT be utilized by the GLO for spill response*

Is a signed Letter of Agreement attached?      YES      NO  
*If no, this DCO may NOT be utilized by the GLO for spill response*

**By my signature below and with the authority to do so, I certify that I have approved this Discharge Cleanup Organization Application and its associated documentation and agree to comply with all the above listed requirements.**

Title	Name	Signature	Date