



## Texas General Land Office Oil Spill Prevention and Response Program **Facility Certification Program**

The Oil Spill Prevention and Response Act 1991 (OSPRA) authorized the Texas General Land Office to develop and implement a waterfront facility certification program. The Oil Spill Prevention and Response Program establishes a process by which facilities subject to OSPRA are required to develop facility discharge prevention and response plans, spill response strategies and spill response teams to ensure a facility's ability to plan for and respond to an oil spill. Facilities are classified by size and type and, based on their classifications, required to implement an appropriate oil spill prevention and response scheme.

Effective October 30, 2002, waterfront facilities are defined as those facilities located within 100 yards of coastal waters. Facilities where all portions of the physical plant are outside of this distance are not required to be certified under OSPRA. Facilities where any portion of the physical plant is within 100 yards of coastal waters (defined as tidally influenced waters) require certification unless the Oil Spill program deems otherwise and extends an exemption based on an investigation of circumstances relating to a potential spill.

Facilities are classified as small, intermediate, and large. The classification is based on the capacity to store or transfer oil. The chart below provides details pertaining to classifications:

Size	Storage Capacity	Transfer Capacity
Small	$\leq 1320$ gallons	$\leq 4$ inch diameter pipeline
Intermediate	$> 1320$ gallons and $\leq 250,000$ gallons	$> 4$ inch and $\leq 12$ inch diameter pipeline
Large	$> 250,000$ gallons	$> 12$ inch diameter pipeline

As of September 1, 2017, there is no fee to obtain or renew a facility certificate.

Facility operators are no longer required to submit response plans to the Oil Spill program for review or forward response manual changes or associated correspondence to the program. Operators provide facility information when applying for an original certificate or renewal and self maintain current facility information by accessing the Oil Spill program's online facility data management system at <http://www.glo.texas.gov/coast/oil-spill/facility-certification/index.cfm> . Information updates may also be provided in written format to the Oil Spill program. Whether electronically or via paper format, the responsibility for maintaining the facility's information current lies with the facility operator. The mechanism for providing the information is the choice of the operator.

Items that must be provided as part of an application and electronic account include:

- Facility name and physical location including latitude and longitude
- Directions to the facility
- Owner name and address including contact telephone numbers
- Operator name and address (if applicable) including contact telephone numbers
- Facility information

- Primary facility activity
- Person In Charge including telephone numbers
- Local contact telephone numbers
- Oil products handled or stored at the facility
- Storage or pipeline capacity information
- Dimensions of the largest vessel served by the facility
- Discharge Cleanup organization including telephone contacts
- Facility general plan for responding to a spill
- List of response equipment stored at the facility
- Special instructions for GLO access

To apply for a discharge prevention and response certificate, complete application located at the General Land Office Oil Spill website at <http://www.glo.texas.gov/coast/oil-spill/forms/index.html>. Interested operators may also contact any of the regional offices to obtain an application.

Facility operators are required to maintain a facility discharge prevention and response plan at the facility at all times. Specific items to be included in the plan by facility classification can be found in Chapter 19 of Title 31 Texas Administrative Code. Chapter 19 regulations can be found at the General Land Office Oil Spill program website at <http://www.glo.texas.gov/coast/oil-spill/forms/index.html>.

Upon receipt of the application, the program will conduct an audit of the facility to determine jurisdiction and implementation of a discharge prevention and response plan. Pending a review of all the materials, a certificate will be sent to the facility operator. Operators should note that there is no longer a 90-day compliance grace period. Waterfront facilities desiring to handle, store, or transfer oil are required to have a discharge prevention and response certificate prior to operations.

Random audits and inspections of certified facilities will be scheduled throughout the life of the certificate. Audits and inspections can be announced or unannounced to ensure daily compliance with OSPRA and to provide operators an opportunity to raise concerns or resolve issues concerning pollution prevention and response. Unless there is a significant oil spill history or other matters requiring greater diligence, facility operators can expect each facility to be visited on an annual basis.

Questions regarding the Facility Certification Program can be directed to any of the following Texas General Land Office Oil Spill Prevention and Response Program locations or to [oilspills@glo.texas.gov](mailto:oilspills@glo.texas.gov).

Headquarters	Region 1	Region 2	Region 3	Region 4	Region 5
Stephen F. Austin Bldg P. O. Box 12873 Austin, TX 78711-2873	2300 Hwy 365 Suite 340 Nederland, TX 77627-6256	11811 North D Street La Porte, TX 77571-9135	602 N. Staples St., Suite 240 Corpus Christi, TX 78401-2403	2145 EMS Lane Brownsville, TX 78521-2666	414 Travis Street Port Lavaca, TX 77979
(512) 475-1575	(409) 727-7481	(281) 470-6597	(361) 886-1650	(956) 504-1417	(361) 552-8081