



Texas General Land Office  
 George P. Bush, Commissioner  
 1700 North Congress Avenue  
 Austin, Texas 78701-1495

**GLO USE ONLY**  
 STATE LEASE  
 MF- \_\_\_\_\_

**APPLICATION FOR STATE RIGHT OF WAY LEASE**

COUNTY \_\_\_\_\_

LESSEE \_\_\_\_\_

ADDRESS \_\_\_\_\_

[Lessee name and address must be written as they will appear on the Lease]

TOTAL GROSS ACRES IN PROPOSED LEASE \_\_\_\_\_

TOTAL NET ACRES IN PROPOSED LEASE \_\_\_\_\_

NAMES OF ALL STATE ROADS BEING LEASED: \_\_\_\_\_

FULL DESCRIPTION [Abstract, Block, Township, Section]: \_\_\_\_\_

Do you control all minerals or leasehold adjacent to the roadway? Yes No

If no, what percentage of minerals or leasehold adjacent to the roadway do you control? \_\_\_\_\_

Is the Roadway on Relinquishment Act Lands? Yes No

HIGHEST ADJACENT LEASE ROYALTY RATE \_\_\_\_\_

HIGHEST ADJACENT LEASE SHUT-IN ROYALTY \$ \_\_\_\_\_

[Note: Minimum of \$1200/well]

TERM [General Land Office will determine the Term based on the remaining term of adjacent leases] \_\_\_\_\_

HIGHEST ADJACENT BONUS PER ACRE PAID \$ \_\_\_\_\_

**TOTAL CONSIDERATION PAYABLE TO: COMMISSIONER OF TEXAS GENERAL LAND OFFICE**

[Please provide a separate check for each of these payments]

BONUS: \$ \_\_\_\_\_ Sales Fee [1.5% of Bonus paid] \$ \_\_\_\_\_

Processing Fee \$ 500.00

Second page of Application is a Checklist of all items that must be furnished before a State Road Lease will be prepared.

For State Use:



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George P. Bush, Commissioner  
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## CHECKLIST FOR STATE RIGHT OF WAY LEASE

### Cover Letter

- RE: the tract to be leased.
- Provide any additional details regarding the lease application.
- Contact information for applicant or applicant's representative (name, phone, and email).
- Address for the GLO to use when mailing the executed lease.

### State Road Lease Application Form

"Exhibit A" describing the area being leased and citing the source deed reference information (this will be attached to and made part of the executed lease).

Plat showing boundaries and dimensions of the state road. The GLO will use this plat to identify the tract on GIS maps and prepare an "Exhibit B" plat for attachment to the lease.

Executed "Affidavit of Highest Consideration Paid" (can be found on the GLO website or by clicking the hyperlink).

Executed "Waivers of Preferential Right to Lease" (if necessary). Mineral owners adjacent to a state road have a preferential right to lease the state road for oil and gas. If applicant does not control the minerals or leasehold adjacent to the road, the waiver must be obtained.

Copies of all source deeds for the state road showing volume and page of document.

List of adjacent leases (on a spreadsheet) with the following information: Lessee; Lessor; Lease Date; Term of Lease; Extension Term (if applicable); Royalty Rate; County; Volume; and Page. (Copies of leases are not necessary).

List of assignments of adjacent leases (on a spreadsheet) with the following information: Assignor; Assignee; Lessor of Assigned Lease; Date of Assignment; County; Volume; and Page. (Copies of assignments are not necessary).

Bonus Payment payable to: Commissioner of Texas General Land Office

Sales Fee of 1.5% of bonus amount payable to: Commissioner of Texas General Land Office

Processing Fee of \$500.00 payable to: Commissioner of Texas General Land Office

### **Include all the above in one package and mail or deliver to:**

Texas General Land Office  
Energy Resources  
1700 N. Congress Avenue  
Austin, TX 78701