



Texas General Land Office
Commissioner Dawn Buckingham, M.D.
1700 North Congress Avenue
Austin, Texas 78711-2873

GUIDELINES FOR POOLING UNLEASED COUNTY ROADS

- Section 32.207 of the Texas Natural Resources Code (TNRC) provides that the School Land Board (SLB) may pool unleased County Roads in the same manner as pooling an unleased riverbed or channel as per Section 52.076 of the TNRC.
- Use the *Application for Pooling Unleased County Roads* form if the road you wish to pool is designated as a County Road (e.g., “County Road 181” or “CR 211”) or is a named road (e.g., “Oak St.” or “Maple Ave.”) that the county maintains. If in doubt as to whether a road is maintained by the county, please check with the county.
- Roads crossing county lines require separate applications but may be pooled in the same unit.
- Pooling agreements covering unleased county roads require a consideration payment (bonus), **paid directly to the county**.
- The county receives a 25% royalty on the participation of the road in the unit.

The following must be submitted to the General Land Office at least twenty (20) working days prior to the meeting at which the SLB is to consider the application:

1. A cover letter listing the county road(s) to be pooled and bonus consideration.
2. Completed Application for Pooling Unleased County Road.
3. A plat showing the proposed unit outline, location of county road within unit, proposed unit well location, state lease numbers (MF#) of any other state leases within the unit outline.
4. Copy of proposed description or Declaration of Unit in which the county road is to be pooled.
5. RRC Form W-1, W-2, or G-1, as applicable for unit well.

A Pooling Agreement will be issued only after the SLB approves pooling of the unleased county road and the following financial requirements have been met:

- **Bonus consideration paid to county and receipt of payment is received at the GLO.** (Use County Road Bonus Form and submit it along with the bonus payment to the county.)
- \$500.00 application fee payable to: **Commissioner of Texas General Land Office**

After approval of the application by the SLB, a §32.207 Pooling Agreement will be prepared by the General Land Office for execution by the applicant and then the Commissioner.

**Information considered confidential or proprietary should not be submitted with the application.*

NOTE: If the State or County owns the surface of a highway or road on Relinquishment Act Land, a lease may be obtained by sealed bid or pooled under Natural Resource Code 32.207